**Panel Submission Form**

**Name(s)**

Your full, real name for badge purposes, also the full real name of anyone helping you

(Note: You may only have one person helping you. Special exceptions *may* be made.\*)

**Nickname(s)**

The name(s) that you would like to be put on our website with you panel description

**Panel Title**

**Panel Description**

The description of your panel that you would like on the website

(Note: Your description may be edited for spelling and grammar)

**Panel Overview**

Please describe your panel as well as you can so that Kin-Yoobi staff can understand it. This will not be put on the website.

**Times**

The length of your panel

List 3 preferred times/days for hosting your panel.

Please also list any times that you are absolutely *not* available.

(Note: “Morning/afternoon/evening” is an acceptable time slot answer for a time that you *are* available, but please be as specific as you can about the time that you *are not* available)

**Qualifications**

Any information that you believe qualifies you to host this panel

Examples:

Have you hosted this panel before? If so, where and what was the attendance?

Have you hosted other panels? If so, what/where were they?

Do you have any experience in the subject that you are presenting?

**Equipment**Please bring any equipment that your presentation requires. Our panel room is small enough that microphones are not needed.

**Extra Notes**

Anything else that you would like Kin-Yoobi staff to know about your panel

\*If you wish to have more than one assistant, please tell us why here.